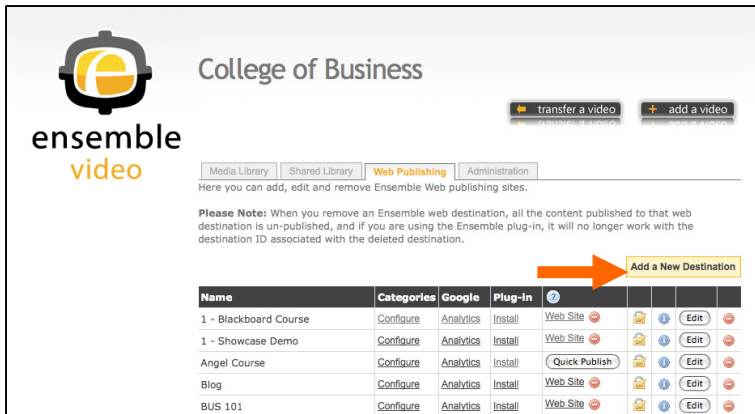




Note: You must be an Organization Administrator or Content Contributor to Publish Videos Online



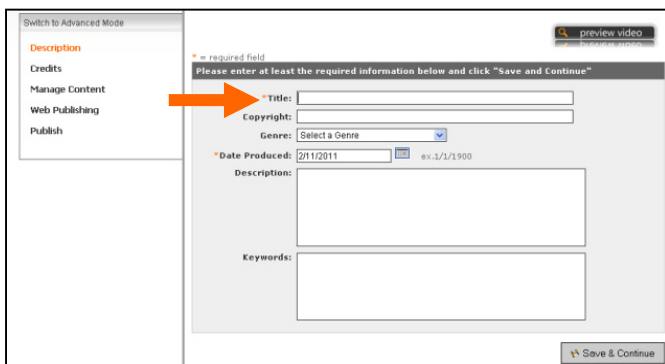
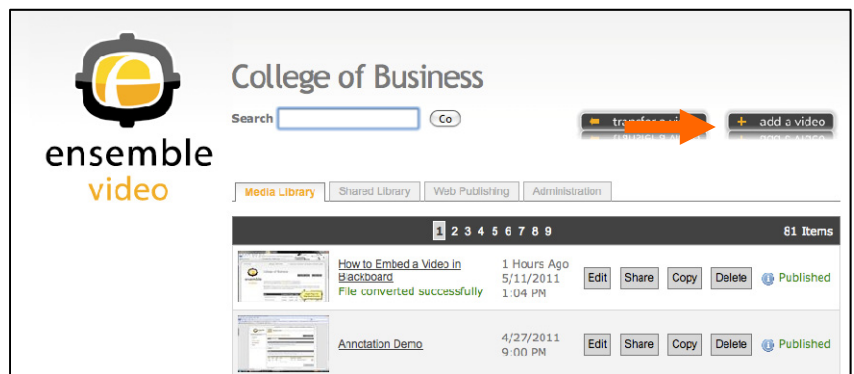
Create a Web Destination for Blackboard

Web publishing destinations let you specify the external Web destinations where you want to share your video, so it's available to your viewers.

1. Click the Web Publishing Tab
2. Add a New Web Destination
3. Name Your Web Destination
4. Optional: Add a Logo URL
5. Click Add

Click the add a video button

Click the add a video button. It is located in the top right section of the interface. The Add/Edit Wizard will launch.



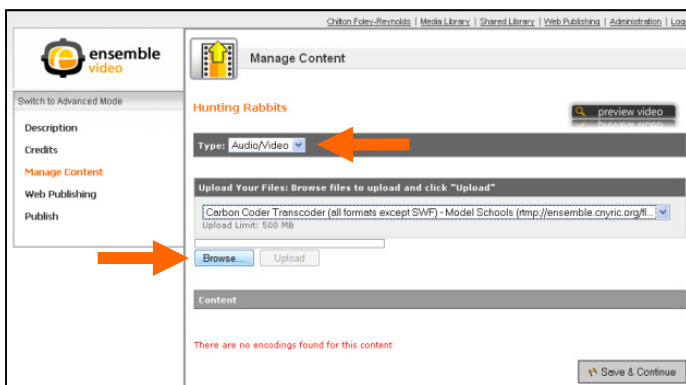
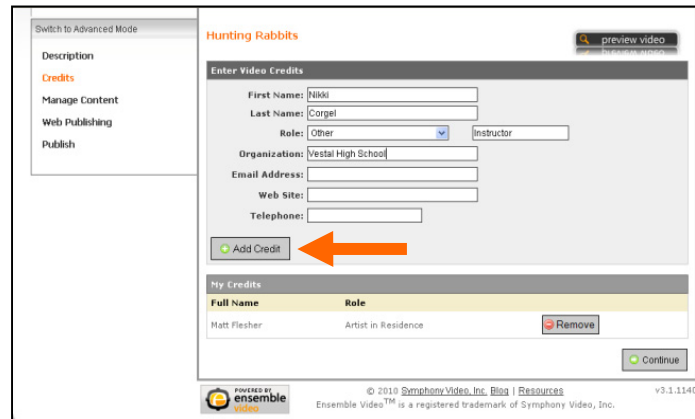
Add Title, Description and Keywords

1. Title and date are required, other fields are optional (Description and keywords are useful for searching).
2. Hit Save and Continue



Add a Credit (if desired)

1. Fill in only the fields you want to display
2. Click Add Credit
3. Add as many as you like
4. When finished, click Continue

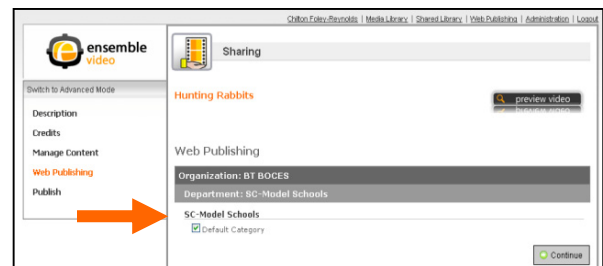


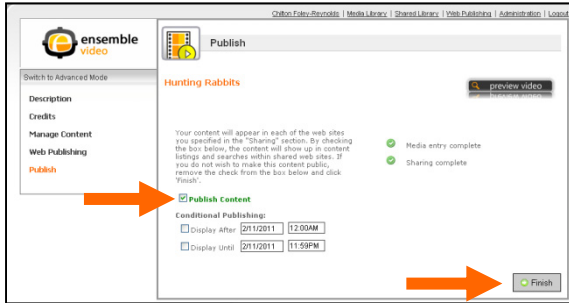
Make sure Type: box reads Audio/Video

1. Choose the Upload *Transcoder* settings
2. Click Browse to find your video file
3. Click Upload then Save and Continue

Select Blackboard Web Publishing Destination

1. Choose which Blackboard site (or sites) you wish to publish the video to
2. Choose the category (or categories) if defined.
3. Leave blank if it isn't ready to go public yet. It will reside in the Media Library only





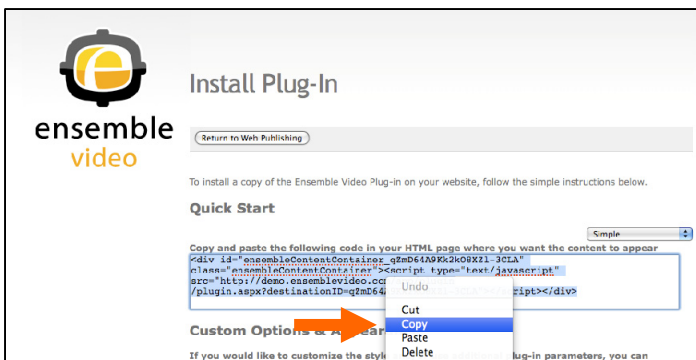
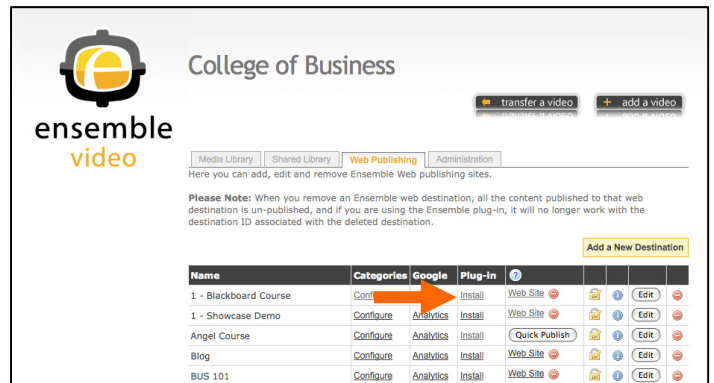
Publish Now and/or Conditional Publishing

1. If the material isn't ready for web publication, uncheck Publish Content box.
2. Conditional publication is possible (for time sensitive material). Choose your Display dates.
3. Click **Finish**

Add The HTML Plugin Code to Blackboard

You can setup and install and embed your videos into a variety of webpages or systems with a simple COPY and PASTE. The HTML Plugin is can be customized and secured.

1. Choose your Blackboard Web Destination
2. Click on Install



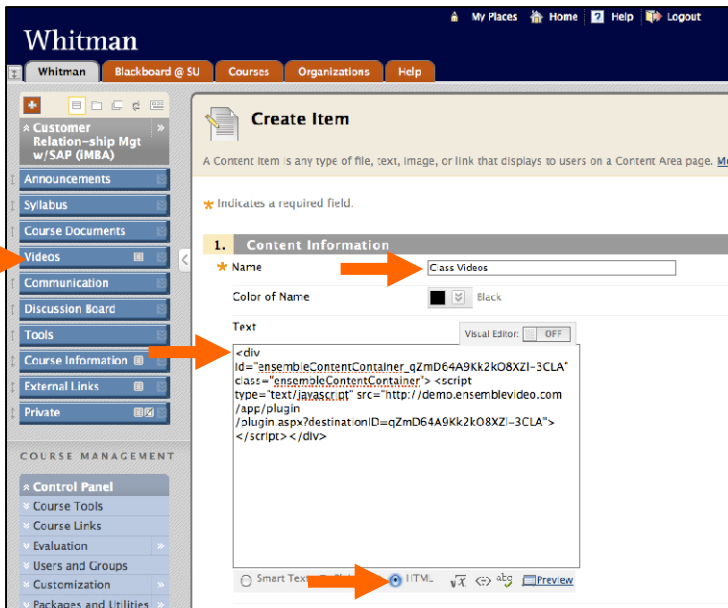
Copy the HTML Plugin Code

1. Copy the Quick Start code to embed the **basic** Media Library view
2. Choose the Simple code OR
3. Optional: Choose Better Compatibility code from the drop down menu for increased compatibility with web-based platforms.



Create an Item in Blackboard and Paste the HTML Plugin Code into Blackboard

1. Create an Item inside a Content Area (we recommend creating a "Videos" content area)
2. Name the Item
3. Make sure you have HTML editing selected
4. Paste the HTML Plug-in code into an Item in Blackboard.
5. Hit Submit



View Your Video(s) in Blackboard

1. Click on a Video Link to View a video inside of Blackboard.

